

West Point Crab Carnival Parade Guidelines

1. For personal liability, and as a safety precaution, **no entry or group will be allowed to throw or give candy along the parade route.** If you do, you will be told to leave the parade immediately.
2. The West Point Crab Carnival Parade will be held on the first Saturday in October. The deadline for all entries will be September 15, 2010. No applications will be accepted after September 15.
3. Parade lineup for cars to be judged is **11:30 am**; lineup for everyone else will be **12:00 noon** on Kirby Street. The parade will start at **1:00 pm.** *
4. Each entry will be assigned a lineup number one week before the parade. If you do not remain in your assigned spot, we reserve the right to remove your entry from the parade.
5. Business entries and political candidates will be charged an advertising fee of \$25.00 for each entry in the parade.
6. School bands will be judged and awarded 1st, 2nd, and 3rd place trophies. Each band is asked to play along the entire Main Street portion of the parade route.
7. Float requirements:
 - a. All floats must be pulled by a vehicle or farm / lawn tractors. *No tractor-trailers.*
 - b. Each float is not to exceed 20 feet.
 - c. Each float must resemble those seen in homecoming or Christmas parades, etc.
8. Trophies and prizes will be awarded by the judges and their decision will be final.
9. All units are asked to keep moving during the parade. There should be no stopping unless directed by an official parade pacer.
10. Town officials and Grand Marshals will be asked to ride at the beginning of the parade and will be escorted back to the reviewing stand to view the parade.
11. Each horse unit must provide someone to pick up the droppings from their horses.
12. The Parade Committee reserves the right to review all applications and refuse any entry we deem inappropriate.
13. It shall be unlawful and constitute a Class 3 Misdemeanor for any person to possess or bring into such area a pet, except for service animals. Pets will not be allowed to walk along parade route unless self contained (in vehicle or on a float).

You are invited to participate in the West Point Crab Carnival Parade on Saturday, October 2, 2010. The parade is open to everyone. For civic organizations and clubs there is no fee. For businesses and political candidates there is a small entry fee of \$25.00.

You may walk, march or enter the parade with a company truck, car or other means of transportation, except a tractor-trailer. **There are no tractor-trailers allowed in the West Point Crab Carnival Parade.** If you have questions about the parade, please contact the West Point Tri-Rivers Chamber office at 804-843-4620.

Also please find on the website (www.westpointvachamber.com) a list of the guidelines for this year's parade. Your check, made payable to the West Point Crab Carnival Parade, along with the completed application at the bottom of this letter should be mailed to:

West Point Crab Carnival Parade Committee
P.O. Box 1035
West Point, VA 23181

Sincerely,
Shelia Lewis 804-785-2829 or email crabcarnivalparade@yahoo.com
Parade Coordinator

Business: _____ Political Candidate: _____ Other(explain): _____

Name: _____

Address: _____

Type of Entry: _____

If entry is a car: ___ Classic ___ Antique Make and Model: _____

Phone Number: _____ Contact Name: _____

Signature: _____

Notes for announcer: _____

Applications must be received by September 15, 2010.